



## Wells-Ogunquit Youth Football & Cheering Association

### Meeting Minutes

Date: Monday, May 6, 2024

Time: 6:30 PM

Location: Wells High School, Fishbowl

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#### **ATTENDANCE:**

Board Members Present: Nicole Hutzler, Alicia Perkins (by phone), Jaimie Price (by phone), Olivia Keene, Rachel Protasewich, Hyemi Draheim, Ashley Beauregard

Coaches Present: Kim Borssen, Mike Carbonneau, Kierra Plateroti

Others: Danielle DeFelice, LeeAnne Mathers

Nicole Hutzler, President called the meeting to order at 6:33pm

#### **1) Secretary's Report**

- a) Board members reviewed the April 8th 2024 meeting minutes. Nikki made a motion to accept the March 4, 2024 meeting minutes. Mike seconded. All in favor, none opposed. Motion carries.

#### **2) Treasurer's Report**

- a) Nikki presented Treasurer report for April & May for Board members to review.
  - Accounts: Checking= \$103,895.03, Equipment Fund= \$15,057.06, Field Fund= \$10,081.21
  - Incoming: Cheer Stunt Clinic = \$400 - \$12 trans. fee (\$388)
  - Outgoing: Liberty Mutual Payment, \$350 Coaches Clinic, \$709.76 hotel for coaches clinic, \$645 annual quickbooks renewal.

Kim made a motion to accept the April and May treasurer's report. Olivia seconded. All in favor, none opposed. Motion carries.

#### **3) SMYFL Updates**

- a) Nikki and Mike shared updates from last SMYFL meeting held on April 24th @ WHS. Updated include:
  - i) Scarborough 5% team joining SMYFL.
  - ii) Wells MM & PW will attend Jamboree at Kennebunk HS on Sat. Aug 24th (rain date 8/25)
  - iii) Drafted schedules, changes in Middle School Divisions to line up MM-PW-MS Schedules.
  - iv) SMYFL Non-Contact Camp being held at Massabesic, Tuesday July 16th. (AM: Younger, PM: Older)

#### 4) Community Engagement Coordinator Updates

- a) Alicia reported out that tomorrow she would add Registration Flyer to the school's Friday Folders.
- b) She is working on advertising Grid Iron Hustle Camp, SMYFL Camp, and Sponsorship Drive.

#### 5) Program Updates

- a) Jr. High Football: Mike Carbonneau : No Updates
- b) Junior High Cheer: Kierra Plateroti : No Updates
- c) Pee Wee Football: Jason Moody : No Updates
- d) Pee Wee Cheer: Kim Borssen : No Updates
- e) Mighty Mite Football: Tom Protasewich : No Updates
- f) Mites Cheer: Stephanie Blanchette : No Updates
- g) Flag Football: Chris Wilkerson : No Updates
- h) Wee Cheer: Vacant

#### 6) Old Business:

- a) Any applicants for:
  - i) Wee Cheer coach - Danielle DeFelice.
    - (1) Nikki made a motion to nominated Danielle DeFelice as Wee Cheer Head Coach; Daneille introduced herself to the group, talked about her history with coaching with WOYFCA, voting members were allowed to ask questions, after conclusion of meeting; voting was held in accordance to Bylaws around voting in head coaches. Vote was in favor. CONGRATULATIONS DANIELLE!
  - ii) Mites cheer coordinator- Still VACANT
  - iii) Wee Cheer coordinator- LeeAnn Mathers.
    - (1) Nikki made a motion to nominate LeeAnne as Wee Cheer Coordinator. LeeAnne introduced herself, asked questions of the position, and other coordinators shared their experience. Kim seconded. All in favor, none opposed. Motion carries. CONGRATULATIONS LEEANNE!
  - iv) SMYFL Rep- Still VACANT
  - v) Treasurer- Still VACANT
  - vi) Snack Shack Coordinator- Still VACANT
  - vii) Junior High Football Coordinator- Still VACANT
  - viii) Change in PeeWee Cheer Coordinator; Board of directors received resignation from Allyson Barry for PeeWee Cheer Coordinator. Kim made a motion to nominate Ashley Beauregard as PeeWee Cheer Coordinator. Nikki Second. All in favor, none opposed. Motion carries. CONGRATULATIONS ASHLEY!
- b) Review Bylaws/Articles of Incorporation -
  - i) Nikki reviewed proposed changes to bylaws & policies and procedures. (Reviewed [Special Meeting minutes from ByLaw Review Committee](#)) including but not limited to increasing the number of board members to reflect current board make up and increase in programming offered by WOYFCA in Section 5, Article 2 of the Bylaws  
**"Section 2. Election and Composition of Board.** The Corporation shall have a Board of Directors of up to twenty-three (23) members, to be determined as follows:
    - A. Five (5) Executive Officers and Ten (10)–Directors to be elected by the existing members of the Corporation at each annual meeting of said members per Article IV, section 1. Directors elected pursuant to this Section 2a. shall hold office until the next annual meeting of the membership or until the election and qualification of their respective successors; and
    - B. Eight (8) Directors, who shall also serve as Head Coaches to be elected by majority vote of those then-serving Directors of the Corporation who were elected pursuant to Section 2a. above, at each December regular meeting of the Directors, a quorum of those Directors elected pursuant to Section 2a. being present at said meeting. Directors elected pursuant to this Section 2b. shall hold office until the next December regular meeting of the Directors or until the election and qualification of their respective successors.

The number of Directors serving at anytime shall be consistent with the number provided in the Articles of Incorporation, provided that the number of Directors shall never be less than three (3). “

- ii) Mike made a motion to accept the changes as presented, Alicia seconded. All in Favor, non opposed. Motion Carries.
- c) Move funds from checking to savings account
  - i) Nikki presented current equipment purchasing plans.
  - ii) Nikki made a motion to move 50,000 to our Equipment Fund Savings Account, and 20,000 to our Field Fund savings account. Kim seconded. All in favor, none opposed. Motion carries.
- d) Software Search Sub-Committee Updates; Tabled to next meeting as no new info was available.
- e) Sponsorship day - any final details we need to discuss/ set dates in May.
  - i) Nikki Presented Sponsorship Drive plans, explained packets and split up of previous sponsors and geographically areas per team. Discussed and problem solved some ideas of how to roll it out. Dates chosen; Kick off: May 18th, packets returned by May 26th. Need 1-2 Parent Reps to manage tracking progress in packets. Will roll out tutorial video on social media.
- f) Review proposals for field maintenance
  - i) Nikki reviewed expenses incurred over 2023 season with the following field maintenance vendors; Dean Ramsdells, Thirsty Turf Irrigation, and Peace of Mind Tick Control. Reviewed pro's and con's to consolidating all field maintenance to Peace of Mind. Nikki made a motion to move all services to Peace of Mind, Rachel seconded. All in favor, none opposed. Motion Carries.
- g) Snack shack times - perhaps do hourly or 1.5 hour shifts -
  - i) Nikki reviewed home game schedule for 2024 and the idea to have continuous coverage for snack shack and gate from open-close of the day since all teams will be home on the same dates. Snack shack/Gate schedules will be based on 1.5 hour time slots throughout the day and be all volunteer roles will be poster per 'game day' through sign-up genius for flexibility.

## 7) New Business

- a) Head coaches -please get a list of assistant coaches ready for June meeting so we can vote them in
  - i) Discussed importance for running background checks, ordering coaches shirts, etc.
- b) Cash calendars - print this month
  - i) Abby will work on editing and getting printed.
- c) Discuss major repairs/renovation of fields/equipment
  - i) discussion opened- no major repairs needed at this time.
- d) Coaches Trainings
  - i) discussed some mandatory safety training that will be required for all head coaches. Head coaches will be emailed with required training.

Nikki made a motion to adjourn meeting at 8:03pm. Kierra seconded. All in favor, none opposed. Motion carries.

**Next Meeting:** Monday June 3, 2024 @ 6:30 pm at Wells High School, Fishbowl